

**APPLICATION FOR PARTICIPATION IN  
2023 HON. ROY W. KING DIVERSITY CLERKSHIP PROGRAM**

Please return this Application, with the requested documents attachments.

**PART A: General Information**

1. **Please submit a current resume.** This should include all academic enrollments as well as significant employment from undergraduate studies to the present. Your resume should also include all relevant contact information. **Please label your resume as Attachment A and attach to this Application.**

2. If offered a position, would you be able to present documentation of your U.S. citizenship or proof of your legal right to work in the United States?

\_\_\_\_\_ Yes                      \_\_\_\_\_ No

*If not, and you are offered a position, you will have one week to submit proof that you have applied for the appropriate work certification.*

3. How did you hear about this program (check all that apply):

Law School Career Placement Office

Former Clerkship participant

Other \_\_\_\_\_

**PART B: Video Personal Statement (no longer than 5 minutes)**

Please prepare a video personal statement discussing (a) how your diversity has affected your life and view of the legal profession, and (b) how you would contribute to creating a more diverse legal community in Rochester. Also, include any pertinent skills and qualifications that are not included on your resume. **Please label this submission with your name and attach to this Application.**

**PART C: Legal Writing Sample**

Please submit a legal writing sample, drafted while in law school, that best represents your product. Examples include a memo, note for a journal, a moot court brief, or a memorandum of law. Ideally it should be a minimum of 750 words and no more than ten (10) pages.

**Please label this submission as Attachment C and attach to this Application.**



**PART F: Statement of Agreement and Commitment**

1. I understand that the primary purpose of this program is to afford students an opportunity to obtain valuable clerkship experience. I understand that an offer of further employment after the clerkship is completed is neither promised nor guaranteed and that the decision to make such an offer rest solely with the firm or entity that employs me for the clerkship. The Diversity Clerkship Committee will play no role in such decision.
2. I understand that it is my responsibility to ensure that all required forms and supporting material reach the office of the Rochester Black Bar Association by the due date and time set forth on the cover page of this application. The Rochester Black Bar Association may reject my application if it is not submitted in a timely manner.
3. I understand that the program to which I am applying is intensive and requires my full-time commitment. Upon acceptance of a clerkship position, I agree that I will not work any other job during the clerkship period or plan to take vacation that will impact my ability to fulfill my commitment to the firm or entity that employs me. Such commitment may include working hours outside of standard business hours, i.e., in the evenings or on weekends. The Rochester Black Bar Association discourages clerks from working a second job that also may impede the clerk's ability to learn more about the Rochester area and enjoy its many summer activities. I further agree to complete the program in its entirety in accordance with the schedule established by the firm or entity that employs me.
4. I understand that there will be a limited number of planned social networking events over the course of the clerkship period that are an integral part of the experience. I understand that I am expected to attend so long as it does not conflict with my work duties.
5. The information provided by me in this application is complete, true, and accurate to the best of my knowledge. I understand that any intentional misrepresentation or omission may be cause for disqualification or result in expulsion from the program.
6. I understand that participation in the clerkship program is contingent upon my eligibility to always remain in law school and my acting in an ethical manner.
7. I understand that the information submitted in this application will be shared with the Diversity Clerkship Committee and some information may be shared with supporting bar associations and clerkship employers.
8. All Applicants must be able to provide confirmation, within one (1) week, that they are able to work in the United States during the period of the clerkship program.
9. If for any reason I must leave the program, I will call and notify the Clerkship Program Manager, Louise Spinelli, at (585) 474-7384 or [diversity@rbbalaw.org](mailto:diversity@rbbalaw.org).

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Signature of Applicant

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Date